



St Mary's College

First Aid Policy

APPROVED BY THE FINANCE AND PERSONNEL
GOVERNORS

May 2013

MISSION STATEMENT

**“Love God with all your heart, with all your soul, with all your mind and with all your strength and love your neighbour as you love yourself”
(Mk 12:30-31)**

St Mary's RC Sports College exists to help parents and carers to educate young people spiritually, morally, physically and academically as well as possible.

We aim to be a truly Christian community, where our relationships are built on encouragement, concern, respect, forgiveness and reconciliation.

Our religious life is rooted in the faith, practice and moral teaching of the Roman Catholic Church.

Each person on our community is specially valued and has an important part to play in making sure that we live out our mission.

St Mary's College First Aid Policy

Introduction

The First Aid policy supports that we treat every student with respect and dignity, create a safe environment for all pupils and staff and take a holistic approach to health care. First aid at St Mary's aims to preserve life, prevent harm and promote recovery at all times. The first aid policy has been put together in line with government guidelines, being Guidance on first aid for schools (Department for Education and Employment). The health care team work together and consist of the School Health Care Assistants, the Personal Care Manager and the Designated Safeguarding Teacher.

General Aims

The aims of the College are achieved through the policies of the National Curriculum Core and Foundation subjects. Each student's entitlement is recognised. This operates irrespective of gender, race, religion, disability or other factors. St Mary's provides appropriate equipment and trained health care assistants with their main role to provide first aid.

Main Aims

First aid at St Mary's will be carried out by a trained first aider in line with HSTS training. At the school this will be between the hours of 8-30am and 4pm. The school Health Care Assistants are situated in the medical room and will document all first aid incidents there.

Emergency first aid will be carried out at the scene of an incident, all injuries dealt with safely and professionally by the trained first aider.

First Aid Kits, equipment and facilities

First aid takes place in the medical room by the school health care assistants. All first aid equipment is kept here. The medical room is shown to pupils in transition week and introduced to new staff. First aid kits will be used for day trips and excursions, all treatment performed by a trained first aider. First aid kits will be checked when returned and stock checked monthly using a checklist method.

Recording and Documenting

All first aid will be documented via spread sheets electronically. Parents will be informed of any injury or incident where this is judged to be necessary, based on the circumstances of the injury. If the first aider feels further medical assistance is required a parent/carer will be advised. When a fracture or serious injury occurs this will be recorded via the AIRSWEB and RIDDOR system.

Safe Guarding

The health care assistants may treat an injured pupil and have safe guarding concerns. Injuries relating to safeguarding issues will be treated immediately and the safe guarding designated teacher will be informed immediately. The school will follow its Safeguarding Policy.

Conclusion

St Mary's will administer first aid safely and all assessments made will be in line with HSTS training. Pulse Oximeters, Blood Pressure monitors and Temperature Probes will assist in making accurate judgements and the best outcomes for the injured person.

All actions taken by the trained first aider will offer positive care and excellent communication between other staff members and information will be passed on to parents where necessary.

Policy prepared by the Personal Care Manager and team. March 2013.